

Maidstone Borough Council

Freedom of Information Act Request

Ref: FOI 7241

Date: 23 July 2018

Request and Response

1. How many people are employed to deal with FOI?

The Policy and Information team are responsible for FOI and they are managed alongside the team's wider remit. We estimate that FOI take about 0.5 of an FTE.

2. What is the budget for administering FOI?

Met within existing resources

3. Do you use case management software for FOI? If so, which one?

Sharepoint case management

4. Do you publish a disclosure log?

Yes, <http://www.maidstone.gov.uk/home/primary-services/council-and-democracy/primary-areas/information-and-data/tier-3-primary-areas/disclosure-log>