



Information Governance Team
Resources
2nd Floor
7 Newington Barrow Way
Islington
N7 7EP
19th July 2018

Dear Mr Parsons

FREEDOM OF INFORMATION REQUEST REF No: **495288**

Thank you for your information request, received on 26th June 2018.

You requested the following information

Question 1: How many people are employed to deal with FOI?

Response 1: The council does not have any full time FOI officers. We operate a partially devolved model where requests are logged corporately and allocated to the relevant departments. We have one full time administration officer who is responsible for logging and acknowledging requests. One manager who advises on exemptions and processes. The corporate Information Governance team is also responsible for all information requests. There are approximately **31** Information Governance Officers who process requests on behalf of departments which is done in addition to the full time duties.

Question 2: What is the budget for administering FOI?

Response 2: The budget for FOI is included in the overarching budget of the Information Governance team. This team is responsible for numerous duties and no fixed figure is allocated to FOI administration.

Question 3: Do you use case management software for FOI? If so, which one?

Response 3: Yes, Sharepoint 2010 – this is a bespoke in house purpose built system

Question 4: Do you publish a disclosure log? If not all information is available

Response 4: No.

If you are not satisfied with the way in which your request has been handled or the outcome, you may request an internal review within two calendar months of the date of this response by contacting: Information Complaints, Information Governance Team, Resources, Floor 4, Newington Barrow Way, London, N7 7EP. Email: infocomplaints@islington.gov.uk

Further information is also available from the Information Commissioner's Office, at Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Telephone: 0303 123 1113 . Web: www.ico.org.uk

Yours sincerely,
Brad Pearton

Access to Information Manager