

Our Ref: **IR-2018-298**

07 September 2018

By Email to:
request-493770-8971b8cd@whatdotheyknow.com

Dear Mr Parsons

Re: Freedom of Information Request

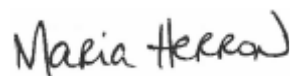
Thank you for your request for information which was received on 26 June 2018 and has been processed under the terms of the Freedom of Information Act 2000. I would like to take this opportunity to apologise for the delay in issuing your response. At present Council is dealing with a significant volume of requests and this has impacted on processing and response timescales.

Your request for information has now been considered and Council's response is enclosed.

If you are unhappy with the response you have received in relation to your request you may ask for an internal review. A request for internal review should be submitted within two months of the date of this letter.

If you are not satisfied with the outcome of the internal review, you have the right to apply directly to the Information Commissioner at, The Information Commissioner's Office – Northern Ireland, 3rd Floor, 14 Cromac Place, Belfast BT7 2JB or by Email: ni@ico.org.uk who will undertake an independent review.

Yours sincerely



Maria Herron
Records Management Compliance Officer

Your Request:

- “ 1. How many people are employed to deal with FOI?
2. What is the budget for administering FOI?
3. Do you use case management software for FOI? If so, which one?
4. Do you publish a disclosure log?”***

Council Response:

- 1. How many people are employed to deal with FOI? One.**
- 2. What is the budget for administering FOI?**

Questions or requests for advice can only be dealt with under the Freedom of Information Act 2000 (FOIA) to the extent that the public authority holds information which answers the question(s) submitted. Council has searched its records and has not located any which hold this information; its formal response under FOIA is therefore that it does not hold the information described in this question.

- 3. Do you use case management software for FOI? If so, which one? No.**
- 4. Do you publish a disclosure log? No.**