

FREEDOM OF INFORMATION OFFICER

Telephone: 01626 215111
E-mail: foi@teignbridge.gov.uk



1 August 2018

Dear Sir/Madam

FREEDOM OF INFORMATION ACT 2000 – REQUEST 11136

I am writing in respect of your recent application for the release of information held by this authority, the response is detailed below.

1. How many people are employed to deal with FOI?
One person is employed to deal with FOI requests. This person also has other duties and responsibilities.
2. What is the budget for administering FOI?
There is no separate budget for administering FOI requests.
3. Do you use case management software for FOI? If so, which one?
No we do not use case management software for recording FOI information.
4. Do you publish a disclosure log?
We do not publish a disclosure log.

If you disagree with my decision or are otherwise unhappy with how I have dealt with your request, you may ask for a review of my decision. The review will be undertaken by the appropriate Service Manager, who will provide you with a written explanation of the outcome. If you are not content with the outcome of your complaint once this procedure has been followed, you have a right to appeal to the Information Commissioner (ICO). Generally, the ICO cannot make a decision until the Service Manager has undertaken a review. The Information Commissioner can be contacted for a copy of their complaint form at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF, www.ico.gov.uk or by telephone 0303 123 1113.

Yours faithfully

C Platt

Carolyne Platt
Freedom of Information



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