

**ASHFIELD AND MANSFIELD  
LEGAL SERVICES**

Ashfield District Council  
Urban Road  
Kirkby-in-Ashfield  
Nottingham  
NG17 8DA

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WORKING TOGETHER



**Mansfield  
District Council**

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**BY EMAIL**

request-493772-  
cda6d06e@whatdotheyknow.com

**Contact:** Information Officer  
**Direct Line:** 01623 457329/457332  
**Direct Fax:** 01623 457585  
**Email:** [foi@ashfield.gov.uk](mailto:foi@ashfield.gov.uk)  
**Our Ref:** 2018/FOI/4228  
**Date:** 2 July 2018

Dear Mr Parsons,

**REQUEST FOR INFORMATION  
Freedom of Information Act 2000 (FOIA)**

I refer to your request REF No 2018/FOI/4228 received at the Council on 26 June 2018.

Your request for information has now been considered and I can advise you that under s.1 (1)(a) of the FOIA, the Council does hold the information you have requested. I have answered your questions in the same order as they appear on your request: -

**1. How many people are employed to deal with FOI?**

Three people are employed to deal with FOI:

- 1 person- 37 hours
- 1 person- 22.5 hours
- 1 person- 15 hours

**2. What is the budget for administering FOI?**

£39,000

**3. Do you use case management software for FOI? If so, which one?**

No

**4. Do you publish a disclosure log?**

No

You are free to use any information supplied to you for your own use, including non-commercial research purposes. However, any other type of re-use, for example, by publishing the information or issuing copies to the public may require the permission of the copyright owner.

I trust that this response satisfies your request. If you have any queries please do not hesitate to contact us at [foi@ashfield.gov.uk](mailto:foi@ashfield.gov.uk) or by writing to Freedom of Information for Ashfield District Council, Urban Road, Kirkby-In-Ashfield, Nottingham NG17 8DA.

Should you wish to request the Council undertake an Internal review of your Freedom of Information reply, then please contact Ruth Dennis, Director of Legal and Governance (Monitoring Officer) either by e-mail at [r.dennis@ashfield.gov.uk](mailto:r.dennis@ashfield.gov.uk) or by writing to Ruth Dennis, Director of Legal and Governance (Monitoring Officer) , Ashfield District Council, Urban Road, Kirkby-In-Ashfield, Nottingham, NG17 8DA, telephone: (01623) 457009.

If you are not satisfied with how your request has been dealt with then you should complain by writing to the Director of Legal and Governance (Monitoring Officer) at Ashfield District Council, Urban Road, Kirkby-In-Ashfield, Nottingham, NG17 8DA.

If you are still not satisfied with the outcome of your complaint then you have a right of appeal to the Information Commissioner's Office: Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. [www.ico.org.uk](http://www.ico.org.uk), Telephone - 0303 123 1113 (local rate) or 01625 545 745 if you prefer to use a national rate number. Or email: [casework@ico.org.uk](mailto:casework@ico.org.uk).

Yours sincerely



Beth Brown  
Service Manager, Legal Services  
Ashfield and Mansfield Shared Legal Service